



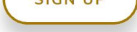

Dear Parent or Guardian,

The Athletic Department at **College Station ISD** now hosts all Pre-Participation Physical Exams and UIL Required Athletic Forms online through Planet High School. This digital platform will allow you, and your student(s), to complete and access athletic forms via computer, tablet, or mobile phone. It is HIPAA, COPPA and FERPA compliant.

Important: **SEPARATE** accounts must be created for both parent and student, using **different** emails and/or mobile numbers.

*Students must be sure to create accounts using accurate information, including their Official Name from school registration, DOB, high school graduation year and school.*

*Yellow pop-ups will appear on-screen for walkthroughs of the account creation, account linking, and athletic forms functionality. A flashing yellow "Self-Help" button may also appear - click this for step-by-step guidance.*

**STEP 1.** Go to [www.planeths.com](http://www.planeths.com) and click on the  button in the top right of the screen. Enter the information requested then click the  button at the bottom right of the page.




**- OR -**

With a smartphone, follow the Quick Account Instructions on the second page of this letter.

Note: if students are under 13, and they create an account, they must know their parent/guardian's email address or mobile phone number. (COPPA COMPLIANCE).

- Choose the type of account you wish to create. (i.e. student or parent)
- Complete the requested information
- Be sure when choosing your school that you choose the school the student is attending.

**STEP 2.** Link the Parent account to the Student(s) account.

The website should automatically prompt and lead you through this process after creating an account. If you are not prompted or if you do not link accounts at the time of account creation, you can always click the  button in the center of the screen or click the  button at the center of your page then  Link Account in the drop down menu to initiate the linking process. Parents can link to as many student accounts as they wish by repeating the linking invitation process.

**STEP 3.** Complete the required Athletic Forms (listed below) by selecting ➤ **Athletic Forms** in the menu.

[UIL - Pre-Participation Physical Evaluation - Medical History](#)

[UIL - Pre-Participation Physical Examination](#)

[UIL Athletic Participation Forms Agreement](#)

[CSISD Emergency Card](#)

[College Station ISD Handbook Agreement](#)

[AMCHS Absence policy](#)

Note: There are textbox locations specifically for both **PARENT** and **STUDENT** initials and signatures. Both **PARENT** and **STUDENT** must initial and sign all UIL required forms.

Students with accounts may begin completing these forms immediately upon account creation. Parents must be linked to a student account in order to view and fill out the electronic version of the forms. If a parent is not yet linked to a student account, they will only be able to see example PDF versions of the forms. You can complete the forms and see their completion status at any time by clicking the ➤ **Athletic Forms** button in the dropdown menu.

Access online forms tips located in the green [What do I need to do to complete the online forms?](#) bar at the top of

the Athletic Forms page in your account or use the yellow [Self Help](#) button located at the top of your screen. For additional help please refer to the one-page help-guide below.

### **Final Note to Parents/Guardians:**

Athletes cannot participate in sports until all required online forms are complete and approved unless otherwise specified by your school. Forms and Pre-Participation Physical Exams will be valid for the entire school year for which they are filled out. Please note; completing and having your required forms accepted by your school does NOT guarantee you have made the team.

If you need assistance with Planet High School or need more information, please email [schoolsupport@planeths.com](mailto:schoolsupport@planeths.com). If you have questions regarding the content of form requirements, please contact your school Athletic Director.

Thank you!

*College Station ISD Athletic Department*

**\*Quick Account Instructions for account creation via mobile phone:** If you have not received a request to link accounts with your student; please use the code that corresponds to the school your student attends. If you have multiple students at different campuses, use the code that corresponds to your oldest student. Once you send the code you will immediately receive a text back with a hyperlink to create your account. *(Msg & Data rates may apply.)*

**A&M Consolidated High School:** via mobile phone send a text to **69274** containing S40845 in the message. You will instantly receive a text inviting you to create an account.

**College Station High School:** via mobile phone send a text to **69274** containing S40847 in the message. You will instantly receive a text inviting you to create an account.

**A&M Consolidated Middle School:** via mobile phone send a text to **69274** containing S40844 in the message. You will instantly receive a text inviting you to create an account.

**College Station Middle School:** via mobile phone send a text to **69274** containing S40846 in the message. You will instantly receive a text inviting you to create an account.

**Wellborn Middle School:** via mobile phone send a text to **69274** containing S40848 in the message. You will instantly receive a text inviting you to create an account.

*(Text HELP to 69274 for more information. Text STOP to 69274 to opt out. Msg & Data rates may apply. The wireless carriers are not liable for delayed or undelivered messages. Number of messages vary per user).*